

TERMS AND CONDITIONS FOR STALLHOLDERS

Contact: Kincumber Festival Committee
Kincumber Neighbourhood Centre
PO Box 6268, Kincumber 2251

Telephone: 4363 1044
Fax: 4369 6721

Please ensure you read and accept the following terms prior to submitting your Booking Form for the Festival on Saturday 15th September 2012.

1. Stall Location

Your stall shall be allocated to you on the day from 7.00am. The number and corners will be marked in tape and you must ensure that your stall fits into the allocated spot. This must be strictly adhered to. Each site is 3.0m x 3.0m.

2. Stalls

Stallholders will be responsible for providing their own stalls. As stalls are not under cover, it is your responsibility to provide waterproof covering if needed. These must be erected in a secure and safe manner. Stalls must be covered so that the table legs are not showing.

All stalls are to be ready for business by **9.00am** – access to the site is available no earlier than **7.00am**. Removal of goods cannot be done by vehicle until **2.30pm**. The stallholder must remove his/her property from the site at the end of the Festival. The stallholder must remove all his/her rubbish from their site.

If you wish your service to be promoted by the Festival announcer on the day, please provide written copy one week in advance to June Galea at the Kincumber Neighbourhood Centre.

3. Security

The Festival Committee reserve the right at all times to refuse entry to a stallholder without explanation. Stallholders must provide identification on request from any member of the Festival Committee.

4. Car Parking

The stallholders agree to park cars, vans etc in designated areas as agreed with the Festival Committee. Failure to do so will result in removal of the offending vehicle. The Festival Committee will not be responsible for any penalties incurred. Cars cannot be left next to stall. **Cars must be parked in the designated stallholder car park area after the setting up of your stall by 8.30am.**

Please Note: This is a community festival and that during the day, there could be promotional giveaways e.g. Bottled water or food samples.

5. Liability

The stallholders agree that the Festival Committee shall not be liable for any damages or losses incurred by the stallholders howsoever arising whether by neglect or fault of the Festival Committee or any other person. This extends to damage, theft or loss of the stallholders stock.

6. Insurance

Public Liability is the responsibility of the stallholder. A copy of the current policy must be faxed or posted the Kincumber Neighbourhood Centre prior to the setting up of the stall. If we do not have a copy or have not sighted your policy, you will not be able to set up your stall. Product Liability is also the individual stallholders responsibility e.g. toys and electrical items (not conclusive list).

7. Festival Hours

The Festival hours will be **9.00am-2.30pm**. It would be appreciated that all stallholders stay until **2.30pm**. There will be no vehicle access before closing time at **2.30pm except for emergency vehicles**.

8. Site Regulations

There is no alcohol permitted on the Festival grounds. Stallholders must not damage or alter the grounds or fabric of the site in any way.

The Festival Committee reserves the right to disallow the sale of goods at any time. If a stallholder wishes to change or add a product to their stall it is essential to inform the Festival Committee.

Stallholders requiring power must supply their own certified power leads and safe electrical appliances. If the Festival Committee deem necessary, these must satisfy a certified electrician. We must be advised of any power requirements.

Please Note: All stallholders are required to satisfy all Local, State and Federal laws relating to the sale of their goods. Non-compliance may lead to prosecution. The Kincumber Festival Committee accepts no responsibility for non-compliance with such laws and regulations.

9. Weather

If the weather is very bad listen to the 2GO wet weather line from 7.00am to confirm any cancellation in the event of bad weather - call June Galea on 0418 692 180 from 7.00am. Stall fees will be refunded if this occurs.

**Any enquiries are to be directed to June Galea at the
Kincumber Neighbourhood Centre on 4363 1004**